



## EMPLOYEE SPOTLIGHT PROGRAM Nomination Form

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The *Employee Spotlight Program* highlights the contributions of employees who have gone above and beyond the everyday scope of their responsibilities, or those who have particularly excelled in the execution of job duty. The *Spotlight* recognition will be awarded Quarterly. Nomination forms will be accepted through 4:30 p.m. of the Friday prior to Board Committee Week during the months of January, April, July, and October.

Nominations will be accepted by the County Administrator, and will be reviewed by the Administrative Services Committee. Employees selected for the recognition will receive a \$100 gift card.

### **Nominee (Employee) Information**

Name Lisa Wiggins

Department WIC/FCM Position Public Health Nurse

### **Nominator Information**

Name Lesley Garcia Date 12/06/2021

Department WIC/FCM Position Support Staff

Email lgarcia@lchd.com Phone 815-508-6479

Describe in detail below the nominee's contribution that led to this nomination. (Attach additional document if needed). Areas of consideration are:

- Impact: Service, dedication, professionalism, and compassion in dealing with internal or external stakeholders (co-workers and community); inspiring an overall sense of belonging that leads to a welcoming employment environment.
- Effectiveness: Promotion of County core values and purpose including character, collaboration, respect, and service to the community.
- Innovation: Contribution toward more efficient or productive operations including money-saving ideas, exceptional fiscal responsibility, and improving service quality.

#### Description:

I chose to nominate Lisa for many reasons, but most importantly for her dedication to our department and her community. She is extremely reliable, punctual, and is always willing to fit her schedule around her clients' needs without a second thought. She truly cares about the people she helps and they have nothing but good things to say about her. Not only is she a great nurse to her clients, she is also the kind of person you want to work with. Any time we have been short staffed or needed direction, she steps up to cover for others and shows new employees the ropes. It's easy to feel comfortable and ask questions, as she explains things and treats you in a way that is never condescending. Lisa is versatile and always willing to help, whether at work or outside of work. She has helped keep the department running while being a good friend and support to her clients and co-workers. That is what makes her an exemplary employee.